



The Sudbury Canoe Club is located on Lake Ramsey within the Huron Treaty Territory and on the traditional lands of the Atikameksheng Anishnaabeg. The Club is a volunteer based organization that runs several recreational and competitive programs from its clubhouse including outrigger canoes, recreational canoes, marathon canoes, sea kayaks, stand up paddle boards, windsurfers, dragon boats, kayak polo, white-water, and flat water. The Club has approximately 500 members, and runs a Canoe Kids Day program, a para program, a school visitor program, a guest visitor program and in alliance with Laurentian University's Outdoor Education Program. The Club operates in partnership with the Sudbury Rowing Club and the Sudbury Dragon Boat Festival. For Additional information please visit the Club's website – [www.sudburycanoclubon.com](http://www.sudburycanoclubon.com) .

### **Job Description – Head Coach – Flatwater**

The Head Coach for Sprint Flatwater program will entail running training sessions for both beginner and advanced paddlers, as well as attending regattas with athletes at various locations around the province throughout the summer. The Head Coach will also work in concert with the Club's Board of Directors with the club's other paddling program. The coach will be involved in hiring and supervising of staff for the Club's summer programs. In addition, the Head coach will be involved in supporting the Club recreational programs. The Head Coach will be required to comply with the Board's policies and, expected to promote a safe, fun, supportive and well organized program.

### **Responsibilities:**

- Design training programs for both beginner and advanced sprint flatwater athletes
- Run all training sessions and attend all regattas
- Register athletes for regattas
- Organize transportation of equipment for regattas
- Maintain and arrange for repair the sprint flatwater boats if required
- Design, promote, recruit athletes for Canoe Kayak Canada's "Canoe Kids" and Regatta Ready programs

- Hire, supervise and mentor summer camp employees to ensure the success of the Club's programs
- Ensure that all Flatwater Athletes and Canoe Kids participants are properly entered in the Padtrac database
- Assist with other tasks including registration, lesson scheduling, safety, security, cleanliness of the clubhouse, assisting with special events and other duties as required by the Board of Directors.

### **Qualifications:**

- Minimum required ELCC certified (competition Development coach preferred)
- Previous experience working with athletes of all ages and ability
- Demonstrated ability to coach crew boats including War Canoe
- CPR and Standard First Aid certification
- Pleasure Craft Operators Card
- Acceptable Vulnerable Sector background check under the Criminal Records Act

### **Assets:**

- Competent swimming skills
- Past experience coaching youth sports
- Effective interpersonal, organizational and communication skills
- Past experience in program design and implementation
- Past experience working or assisting persons with a disability in recreational or competitive paddling programs
- Driver's License
- Experience working with a Board of Directors
- Familiar with computer operating systems and programs

Compensation is commensurate with qualifications and experience.

The Sudbury Canoe Club is an equal opportunity employer and as such will provide accommodations throughout its hiring process to any applicant with a disability. If disability related accommodations are required, please advise us at the time of application.

**Please send your applications to: [sudburycanoclubon@gmail.com](mailto:sudburycanoclubon@gmail.com) attention Dan Welch.** Only applicants who are selected for an interview will be contacted. We thank all applicants for their interest.