



Position: Canoe Kids Summer Camp Coordinator

The Ottawa River Canoe Club (ORCC) is looking for an enthusiastic person to work as the Canoe Kids Day Camp Coordinator for the ORCC Canoe Kids Program.

The Ottawa River Canoe Club was established in 2001 with a focus on the development of sprint canoeing and kayaking, dragon boating, and outrigger paddling at the recreational and competitive levels. ORCC youth and adult programs span recreational, pre-competitive and competitive sprint paddling. Youth programs include Canoe Kids Summer Camps, Regatta Ready Summer Camps and sprint training programs. Adult programs include masters sprint paddling, dragon boat, outrigger, and stand-up paddling (SUP). The club also offers recreational and competitive programs for adults and youth with a physical (Para) or intellectual (Paddle All) disability. ORCC athletes compete and succeed at the divisional, provincial, national and international levels of competition.

The Canoe Kids program provides a fun camp environment for children to learn fundamental canoe and kayak skills and to encourage a lifelong interest in paddling. The Canoe Kids program is designed to provide children an opportunity to paddle and socialize with their friends in a fun team environment. Campers develop water safety awareness and paddling skills while increasing their confidence on the water. The camping day includes on-land active games, crafts, and discovery time. The focus is on summer fun!

The Coordinator will be working with 1-2 other staff members and will oversee all aspects of the camp. The coordinator will also act as a counsellor working with children 6-7 & 8-11 years old in a day camp environment.

Essential Experience (must be able to demonstrate through references):

- High School Diploma
- Kids camp counsellor or teaching experience
- Enthusiasm and willingness to learn
- Outstanding communication and collaboration skills
- Exemplary organization skill
- Vulnerable Sector Check, Ontario Pleasure Craft Operators Card, CPR-C, AED and standard First Aid*
- Coaching Association of Canada National Coaching Certification Program Canoe Kids Certification*



*candidates may obtain these certifications after applying, but must have them prior to starting the job

Assets:

- Some University/ College education in one the following fields: Kinesiology, Pedagogy, Teaching, Recreation, or other related field
- Previous job experience in proximity of water (swimming, paddling, water-skiing etc).
- Previous paddling experience
- Previous experience supervising staff
- Experience Teaching Fundamental Movement Skills
- Knowledge of Long Term Athlete Development Principles
- NLS certification

Duties:

Safety:

- Promote and encourage sport in a fun and safe environment to all athletes.
- Abide by all of the Club rules and policies and promote them to all Club paddlers.
- Responsible for the safety of all athletes being coached.
- Abide by and enforce the Canoe Kayak Canada, Canoe Kayak Ontario-Sprint, and Ottawa River Canoe Club Codes of Safety.
- Report any safety issues to the Executive Director, Sprint Program Manager or Board of Directors in a timely manner.

Management:

- Must be able to create and deliver a week long curriculum to encourage appropriate athlete development and paddling skills based on the Canoe Kids Curriculum
- Supervise staff
- Together with the rest of the team of camp counselors introduce the campers to the basics of recreational canoe and kayak and various other paddle sports.
- Work collaboratively with the team and volunteers to ensure all camp logistics are in place and the programs are delivered according to plan.
- Follow basic guidelines for Canoe Kids Camp programs developed by Canoe Kayak Canada and by the ORCC Head Coach.



Counsellor Duties:

- Teach and apply basic water safety techniques during all camp activities
- Supervise participants in all aspects of camp: swim assessment, canoeing, kayaking, dragon boating, games, field trips to beach, crafts and pre and post camp care.
- Promote and encourage sport in a fun and safe environment.
- Teach physical literacy and fundamental movement skills to children between the ages of 6-11 years in a fun camp atmosphere.

Term: June 26 to August 23rd

- Hours are 8 to 4:30, Monday to Friday (except long weekends)

Salary: depending on experience and qualifications

Deadline for application: March 1st, 2019

Please submit cover letter and resume by email to:

Joel Hazzan
Executive Director
Ottawa River Canoe Club
exec.director@orcc.ca
613-618-1715