



Job Title: **LEAD COACH**
Reports to: Head Coach, Assistant Coach, Summer Supervisor
& Summer Program Chair
Status: Summer, Full-time

ABOUT US

Cheema Aquatic Club is a globally recognized canoe and kayak club providing opportunities for youth to achieve success at every level as athletes and in life. Cheema Aquatic Club was founded in 1969 in Waverley to provide aquatic sports opportunities to the youth in our area. Cheema has a long history highlighted by our National, International and Olympic success.

SUMMARY

The **Lead Coach** is a full-time summer position (July - August). The successful candidate will help execute the summer paddling program for their assigned age group (Rec, U10, U12, or U14) under the paddling program guidance of the Head Coach and Assistant coach, and the administrative program guidance of the Summer Supervisor and Program Chair. This will include program execution, regattas, member facing functions, child supervision, special events, and other tasks where and when required. The Support Coach is a well-organized, assertive, and sociable individual who will help ensure the satisfaction of Cheema members and the efficient operation of the Club's summer program. Communication is also an integral part of your responsibility, as you will be the primary contact for summer members of your assigned group, as well as lifeguards, and fellow coaches.

RESPONSIBILITIES *(including, but not limited to):*

- With guidance from the Head Coach and Assistant Coach, create and execute an overall summer program for respective age group that meets both competitive and athletic development goals
- Provide a safe, respectful and fun atmosphere for all athletes
- Track attendance, and write Incident Reports when necessary
- Organize entries and crews for regattas
- Attend local regattas throughout the summer
- Promote and recruit for the full-year training programs
- Provide communications to athlete families and respond to inquiries in a timely manner
- Be a leader to young athletes and positively represent Cheema Aquatic Club
- Ensure compliance with the Summer Program Policy Manual (to be provided on Orientation Day)
- Cooperate with other coaches and staff, working in a team environment
- Identify, report, and at times, assist with general facility and equipment needs

- Perform other duties as needed

REQUIRED CERTIFICATIONS

- Certified ELCC or Canoe Kids (at prospective employee's cost)
- Boat Driver's License (at prospective employee's cost)
- Criminal background and vulnerable sector check are required prior to offer of employment (at prospective employee's cost)
- First Aid (at prospective employee's cost)
- High-Five Training (provided by club)

SKILLS REQUIRED

- Experience working with children at either a daycare facility, school, camp or other venue
- Track record of working with development athletes
- Experience with the sport of Canoe / Kayak
- Competencies in working in an environment with children
- Personality traits such as being sociable, communicative, and proactive are strong assets
- Ability to multitask and work in a fast-paced environment
- Attention to detail
- Effective organizational and communication skills

OTHER

- **Vacation:** As a general rule, vacation time is not provided because it is a short work season and all staff are needed in order for programs to run efficiently. Vacation time will only be approved in extenuating circumstances only, and all requests must be submitted to superiors at least two weeks prior to the requested time off for approval. No vacation requests will be approved for the first two weeks of summer programming as that is our busiest time.
- **Age:** Must be 15 years old as of July 01, 2020

PAY RATE: \$15.00/ PER HOUR (7 HOURS A DAY: 8:30 AM – 4:30 PM)

Please send cover letter and resumé to Monique.gray@cheema.ca

by April 1st, 2020 to be considered for this position.