



MEMORANDUM

To: National Team Athletes, Coaches - National Team, Provincial Teams, Clubs, Officials, High Performance Program Committee & Competition Organizers

From: Ian Mortimer, Chief Technical Officer
Kenna Robins, Senior Manager, National Program Development (NPD)
Jessica Kenney, Project Manager, NPD and Events

Date: May 24, 2022

Subject: Information & Registration Package:
National Team Trials #2

EVENT: National Team Trials #2

DATES: Friday, June 24 to Monday, June 27

VENUE: Olympic Basin, Montréal, Quebec

PURPOSE:

For the competition objectives identified below please refer to the 2022 National Team Selection Policies and the 2022-23 AAP Criteria found under the High-Performance section of the Resources tab on the CKC website <http://canoekayak.ca/selection-criteria/>

Team Fees – Athletes selected to International Competitions or Training Camps

Please note that some CKC International Competitions include a Participation Fees, final details of these fees will be communicated to those selected to the Olympic Hopes, Junior and U23 World Championship and World University Championship Teams. To help in your planning, please see estimates (per person) below, these are subject to change.

Team	Cost (estimate, subject to change) PER PERSON
Olympic Hopes	\$2,500
Junior Team Red Camp	\$1,300
Junior and U23 World Championship	\$1,500
World University Championship	\$3,750 + uniform fees

COMPETITION SPECIFICS

1. The format will include U18, Senior, and Para events. All athletes should consult the 2022 National Team Selection Policies, posted on the CKC website for more details.
<https://canoekayak.ca/selection-criteria/>
 2. This competition is open to all athletes:
 - i. Who hold Canadian citizenship or "Permanent Residency status" or whose participation is approved by the Chief Technical Officer;
- AND**
- ii. Whose participation is approved by a National Team Coach, Provincial Team Coach, or Club Head Coach who holds full Level 3 NCCP or Comp Dev certification.
3. In order to participate, all entrants must be registered with a CKC (SRD) member club for the 2022 season and must be in "good standing" with CKC and their member club.
 4. All payments for **any** outstanding accounts must be made by email transfer* (jhache@canoekayak.ca) or credit card payment **prior to the** Pre-Competition Meeting (**Thursday, June 23 at 5pm EST**). Athletes who do not settle their account with CKC risk being disqualified from the Trials event.
*** E-Transfer – please use password: Canada**
**** Credit card payments are subject to 3% processing fee.**
 5. CKC will communicate advancement specifics after the entries are closed and the number of heats for each event is known.
 6. Athletes who miss a race or scratch from a race after the Pre-Competition Meeting will be required to pay a penalty of \$75 prior to the end of the same race day or next event in which they are entered in order to continue racing and for their results to stand.

Travel

To note, due to the Grand Prix being held in Montreal, clubs may not be able to arrive prior to Tuesday (June 21st). This will be confirmed as soon as possible.

CKC has registered this event with Air Canada. Up to 50 bookings can use the following promotional code to receive a discount: **RQMH6J41**. Any flights beyond the first 50 booked may not be eligible for the promotion (Air Canada policy).

SCHEDULE AND EVENT DETAILS (PRELIMINARY)

		FRIDAY	SATURDAY	SUNDAY	MONDAY
AM/ PM	Senior Men's Canoe	C1 1000m H/S/F	C1 500m H/S/F	C2 500m H/S/F C4 500m F1	C4 500m F2 C1 200m H/S/F C1 5000m
	Senior Women's Canoe	C1 500m H/S/F	C1 200m H/S/F	C2 500m H/S/F C4 500m F1	C4 500m F2 C2 200m H/S/F C1 1000m H/S/F C1 5000m
	Senior Men's Kayak	K1 1000m H/S/F	K1 500m H/S/F	K2 500m H/S/F K4 500m F1	K4 500m F2 K1 200m H/S/F K1 5000m
	Senior Women's Kayak	K1 500m H/S/F	K1 500m H/S/F (event 2)	K2 500m H/S/F K4 500m F1	K4 500m F2 K2 200m H/S/F K1 1000m H/S/F K1 5000m
	Paracanoe	Classification (Details to follow)	K1 Final(s), Va'a Final(s)	K1 Final(s), Va'a Final(s)	TBD
AM/ PM	U18 Men's Canoe	C1 1000m H/S/F	C1 500m H/S/F	C2 500m H/S/F	
	U18 Women's Canoe	C1 500m H/S/F	C1 200m H/S/F	C2 500m H/S/F	
	U18 Men's Kayak	K1 1000m H/S/F	K1 500m H/S/F	K2 500m H/S/F	
	U18 Women's Kayak	K1 500m H/S/F	K1 500m H/S/F (event 2)	K2 500m H/S/F	

A first draft of the draw will be produced and posted on the CKC website by **June 18, 2022**.

<https://canoekayak.ca/event/sprint-national-team-trials-2/>

The Chief Technical Officer reserves the right to change published race schedules and the advancement format in order to provide the fairest possible racing and selection conditions to all participating athletes.

1. The competition will be run with modified ICF racing rules. A copy of the ICF racing rules can be found on the ICF website www.canoeicf.com and the modified rules will be reviewed with the coaches at the Pre-Competition Meeting on **Thursday, June 23, 2022 @ 5pm**
Olympic Basin

2. **Boat Numbers:** The Organizing Committee **will not** be responsible for providing boat numbers. Participating clubs and athletes will be responsible for providing their own regulation size boat numbers for National Team Trials.
3. Athletes registered and competing at the 2022 CKC Sprint National Team Trials are subject to the Canadian Anti-doping Control Program. Anti-doping controls may be conducted on a random basis in accordance with the Canoe Kayak Canada's Anti-Doping Policy and Doping Control Program. <http://canoekayak.ca/anti-doping/>

In the 14-day period prior to this competition, athletes and coaches are advised to seek medical counsel prior to utilizing **any** medications, ointments, drops, nutritional supplements, etc. which may be used for acute or chronic medical conditions. Such advice should be provided by physicians familiar with the International Olympic Committee's "banned list of drugs" which can be found on the Canadian Centre for Ethics in Sport's Drug Classification. <http://cces.ca/banned-substances-and-methods>

Any questions or concerns about specific products should be directed to the Canadian Center for Ethics in Sport at 1 (800) 672-7775, by fax at (613) 521-3134 or by e-mail to info@cces.ca

REGISTRATION DETAILS

Entry fees

The entry fee for the 2022 CKC Sprint National Team Trials #2 is \$ 250.00 per athlete. This fee is inclusive of the GST.

All payments must be made by credit card** (through the Ramp InterActive event registration system), cheque or e-transfer* to jhache@canoekayak.ca **prior to the Pre-Competition Meeting (5pm on Thursday, June 23)**. ONLY cheques can be given onsite to Kenna Robins, at the event prior to the Pre-Competition Meeting.

*** E-Transfer – please use password: Canada**

**** Credit card payments are subject to 3% processing fee.**

Registration for Trials #2 2022:

We will follow the same process for registration as we did for Trials #1. We will have a 2-step process for registration, we will collect the athlete registrations (including athlete information, waivers and payment option) and separate to those submissions, the coaches will be able to enter those eligible athletes in the events.

Process for Trials #2:

	Who	What to do	Deadline	Links
Step 1	<p>Athletes* or their parents / guardians (if athlete is a minor)</p> <p><i>* Whose participation has been approved</i></p>	<p>Athlete registration for Sprint Trials #2.</p> <ul style="list-style-type: none"> - Included in this registration will be a collection of information, including: name, address, DOB, phone number, email - Choosing of athlete's "Category and Age Group" (choose the Sprint category that the athlete would race in for the Sprint National Championships no matter what the categories are for these Trials). - Signature of waivers and consent forms. - Entry fee payment options – cash, cheque, credit card (through system) 	<p>Deadline for athletes to register is Monday, June 13th at 5:00pm EST.</p>	<p>REGISTRATION LINK</p> <p>Instructions for athlete registration is attached or can also be found at this LINK.</p>
Step 2	Coaches	Coaches with athletes attending Trials should register as a coach in our registration system and select 2022 CKC Sprint Coach Registration. Please note all coaches should be a minimum Level 2 screened as per the CKC Screening Policy (see details at the end of this communication for process).	Deadline to register as a coach is June 13 th .	<p>REGISTRATION LINK</p> <p>Instructions for athlete registration is attached or can also be found at this LINK.</p>
Step 3	Coaches	Coaches will be able to register the same way they did for Trials 1.	<p>Deadline for coaches to enter athletes in their events is Monday, June 13th at 5:00pm EST.</p>	<p>REGISTRATION LINK</p> <p>Instructions for entries submission is attached or can also be found at this LINK.</p>
<p>After June 13th, any entries that are accepted will be considered a "post-entry" and a \$25.00 post-entry fee will be levied for each event entered. A "post-entry" will only be included if a lane is available, as no additional heats will be added for post-entries. Your cooperation is appreciated, as it is necessary to allocate lanes, seed the heats and prepare the program for the event in advance.</p>				

Faxed, mailed or emailed entries will not be accepted.

Please note: Instructions for the entry process for both athletes and coaches are attached (and can be found at this [link](#)) with example screenshots and explanations of the steps that need to be followed. To note, for entry process a communication will follow to the coaches in the upcoming days. Any questions on this process, please reach out to Jessica Kenney (jkenney@canoekayak.ca) or Kenna Robins (krobins@canoekayak.ca).

EVENT SPECIFICS

WhatsApp - Event Updates and Reminders

NEW – Please join the 2022 NTT2/EÉN2 - QC WhatsApp chat to receive event updates and reminders directly to your cell phone via the mobile app during Trials. To join the chat, please follow the instructions below:

If you DO NOT have WhatsApp:

1. Download WhatsApp on your phone.
 - Download from the App Store (iPhone) or Play Store (Android) on your phone

OR

 - Visit <https://www.whatsapp.com>
2. Open WhatsApp and follow prompts to set-up account.
3. Close app and click link below on your phone to join the Trials #2 group chat.
4. Confirm your settings are set-up to receive notifications for new messages.
 - Open WhatsApp and click on *Settings* button. Click *Notifications*. Turn on *Show Notifications* for Group Notifications.
 - <https://chat.whatsapp.com/Bu3gmjQEcU0LTOyzkH6ng6>

If you already have WhatsApp:

1. Click link below on your phone to join the Trials #2 group chat.
2. Confirm your settings are set-up to receive notifications for new messages.
 - Open WhatsApp and click on *Settings* button. Click *Notifications*. Turn on *Show Notifications* for Group Notifications.
 - <https://chat.whatsapp.com/Bu3gmjQEcU0LTOyzkH6ng6>

This is a free app, but please note it requires Wi-Fi or internet. For more information on WhatsApp, please visit their website: <https://www.whatsapp.com>

Online protest form

As was done at Trials 2, we will be continuing to gather protests by way of an online form. Please refer to the following [PROTEST LINK](#) which will be sent again in the WhatsApp group at the event.

Parking

One vehicle may be on site for each trailer, but this vehicle must have a parking pass. Daily parking passes will be sold at the gate for the duration of the competition. More details to follow.

Security

There will be security on site, details to follow.

Start Gates & Boat Control

Start gates will be available for practice on Thursday afternoon (time to be confirmed).

Boat weighing will be set-up Thursday (time to be confirmed) and will be competition ready one hour before the first race on competition days.

Pre-Competition Meeting

A meeting of organizers, officials, and coaches to review competition information, rules and entries will be held:

Thursday, June 23, 2022, at 5:00pm
Olympic Basin

Results

CKC will be using the immediaC results App.

CKC Safe Sport Policy

Please be reminded that any club coach, volunteer or official attending the National Team Trials fall under our CKC Safe Sport policy and therefore must be screened and trained according to your position (Screening matrix can be found [here](#) and the summary of the steps needed to complete for each level once you have determined which level your role will apply to is written below) . Any questions on the process please email Kenna Robins at krobins@canoekayak.ca.

Please refer to the following [link](#) on the CKC website for the complete steps to follow, and also attached.

A reminder that for any athletes, 15 years of age and older, hoping to be selected to a CKC team for one of the international competitions, it will be a requirement to have completed the [CAC Safe Sport training](#), athlete stream.

Final reminders

- ✓ Any athletes with outstanding payments (cheques **only, no** cash) may be submitted to Kenna Robins or Jessica Kenney prior to the Pre-Competition Meeting at 5pm on Thursday, June 23, 2022.

- ✓ **Reminders:**
 - **Athlete Registration** Deadline June 13th, 2022 at 5:00pm EST.
 - **Entry Deadline (by coaches)** June 13th, 2022, at 5:00pm EST.
 - Draw will be posted June 18th, 2022.

On behalf of all the coaches and staff at CKC we would like to wish you all the best in your efforts to represent Canada this summer.

Ian Mortimer – imortimer@canoekayak.ca

Kenna Robins – krobins@canoekayak.ca

Jessica Kenney – jkenney@canoekayak.ca

Thank you to the CKC's partners, sponsors, and suppliers!

